

DATA SECURITY AND PRIVACY POLICY



Part 121 requires educational agencies to adopt a policy on data security and privacy by October 1, 2020.¹ The chart below highlights some of the components that may be addressed in this policy and related procedures. Additionally, the law requires educational agencies to publish the policy on the district's website. To learn more about this requirement, agencies can review Part 121.5 of the Regulations.

DATA SECURITY AND PRIVACY POLICY SAMPLE AREAS OF FOCUS

 <p>NIST CSF ALIGNED PRACTICES NIST Cybersecurity Framework aligned practices</p>	 <p>DATA GOVERNANCE ensure every use of PII benefits students and the educational agency</p>	 <p>DISCLOSURE AVOIDANCE protection of PII in public reports</p>	 <p>STATE AND FEDERAL LAWS FERPA, IDEA, and other laws</p>
 <p>DATA PROTECTION OFFICER employee responsible for the implementation of the policies</p>	 <p>ANNUAL EMPLOYEE TRAINING privacy and security awareness training</p>	 <p>COMPLAINT PROCEDURES complaints about breaches or unauthorized releases of student data</p>	 <p>INCIDENT REPORTING AND NOTIFICATION report the breach to the NYSED CPO and impacted stakeholders</p>

POLICY IMPLEMENTATION TIMELINE



¹ The Board of Regents adopted emergency regulations on June 8, 2020. The regulations extended the date required for the adoption and publishing of data security and privacy policies from July 1, 2020 until October 1, 2020.